

Office of the Executive Officer
Krishnagar-I Panchayat Samity
Krishnagar, Nadia, Pin - 741101
E- mail address:- bdokrishnagar@gmail.com

NOTICE INVITING PRE QUALIFICATION CUM TENDER (TWO COVER SYSTEM)

Memo. No. 661/KGR-I PS

Dated, Krishnagar, the 16-05-2023

NOTICE INVITING e - TENDER No - WBNADIA/RASTASHREE/BDO/KGR-I/e-NIT- 09(3rd Call) OF 2023-24

1. Invitation :

Separate tenders are hereby invited by the Block Development Officer, Krishnagar-I Development Block, Krishnagar, Nadia on behalf of the Governor of West Bengal through e-Tendering from eligible, bonafied and resourceful agencies having sound technical and financial capabilities as well as fulfilling the stipulated qualifying criteria for the works *in two bid system, i.e. Technical & Financial bid* as mentioned below.

DESCRIPTION FOR THE WORK : Construction of BT Road from HO Netai Mondal to Pubermath at Uttarpara under Bhimpur G.P under Krishnagar-I Block.

1.1. Estimated value of work put to Tender : Rs. 20,27,859.00

1.2. Time of completion of work : 45 days.

1.3. Earnest Money : Rs. 40,600.00

1.4. Cost of Tender Document : Not applicable.

1.5. Eligibility Criteria : As mentioned in clause no 7.

2. In the event of e-Filling, intending bidder will have to download the Tender document from the website: <https://wbtenders.gov.in> directly by the help of Digital Signature Certificate and requisite Earnest Money is to be remitted in favour of Block Development Officer, Krishnagar-I Development Block, Krishnagar, Nadia and amount should be followed group wise estimated cost through online as per the existing procedures both for online receipt and refund through State Government e-Procurement portal as per the usual norms.

3. The intending bidder must read the terms and condition of the NIT carefully. He should particularly go through the eligibility criteria required and satisfy himself about the requirements for eligibility. At his own responsibility and risk, he should also visit the sites and its surroundings at his own expense, know every titbits of the works to be executed/ site conditions / availability of all the materials / labours required etc. all. He should submit his bid only if he considers himself eligible, in possession of all the documents required for the tender in original and can do the job within the allowed time. The working site may be changed within the Block / scopes of works may be reduced / increased due to individual site conditions and physical execution. Payment will be made as per actual measurement of the work executed at the sites physically as per schedule maintaining the WBF. No escalation of price and / or price adjustment will be allowed under any circumstances. These all are to be considered before quoting rates by the agency (Percentage above/ below/ at par).

All information posted on the website consisting of NIT and related documents, Form 2911, BOQ, Corrigenda, Addenda and Drawings etc. if any, shall form part of the tender document.

4. **Eligibility for participation:** a) Registered Company / Proprietorship Firm / Partnership firms / Engineers Co-operative Societies/ Partnership firms registered with the State Government and contractors registered with Central Government for execution of civil/electrical works are eligible to participate subject to the fulfilment of eligibility criteria as mentioned in clause no 7.

b) The Bidders should have the Bank Solvency 100 % (Hundred Percent) regarding work value for which participated in respective group against the Tender.

5. **Technical Bid and Financial Bid** both shall be submitted online concurrently duly digitally signed in the Website <https://wbtenders.gov.in> as per time schedule stated. All the documents uploaded by the bidders should be properly indexed & digitally signed.

6. **The Financial Bid** of the prospective bidders will be considered only if the tenderer qualifies at his **Technical Bid**. The guide lines and clauses of the bidding documents will be final and binding on all concerned and no challenge against such Bid Documents will be entertained. The list of the qualified bidders will be displayed in the website on the scheduled date and time.

7. **Eligibility criteria for participation in this tender:**

i) a) Intending tenderers should produce credentials for execution of at least one similar nature of completed work of the minimum value of 30% of the estimated amount put to tender during 3 (three) years prior to the date of issue of this Tender Notice.

The Contractor shall have to comply with the provisions of (a) the contract labour (Regulation abolition) Act. 1970 (b) Apprentice Act 1961 (c) minimum wages Act 1948 and any notifications thereof or any other laws relating thereto and rules made and order issued to this effect from time to time.

d) In case of failure to fulfil any of these requirements, the tender / tenders are liable for rejection. The bidder must have to submit above declared components in ORIGINAL with one set of photo copy to get the offer physically attending at office as already detailed.

e) Joint ventures will not be considered.

f) A prospective bidder shall be allowed to participate in the particular job either in the financial capacity of individual or as a partner of a firm. During Technical Evaluation of bid, financial capability to execute the work may be verified by the tender Accepting authority/Tender Committee whenever required.

N.B. The credentials should be uploaded in the form of completion certificate / payment certificate (work order is not allowed) issued by the competent authority not below the rank of Executive Officer or similar rank, or otherwise those tenders will not be accepted. In the required certificate it should be clearly stated that the work is in progress satisfactorily with the time elapsed and also that no penal action has been initiated against the executing agency i.e., the tenderer (in the case of running works). Otherwise the technical bid may be declared as cancelled.

g) Before issuance of the work order and any time within the evaluation process, the tender inviting authority may verify the credential & all other documents in originals of any of the tenderer if found necessary. The bidder must have to produce all the documents, whenever requisitioned for, within 48 (forty eight) hours of intimation send through either email or phone. In the case the documents are not produced within that time or wrong /invalid address provided for communication, that tender will be cancelled without further communication instantly. The addresses for correspondences are therefore requested to be correctly furnished. During scrutiny, if it is come to the notice of the tender inviting authority that the credential or any other papers of any bidders is incorrect / manufactured /fabricated, that tender will be out rightly rejected without any prejudice with forfeiture of earnest money forthwith. The Authority may suggest suitable punitive measures and will bring that matter to the notice to the appropriate level and the bidder may be suspended from participating in the tenders on e-Tender platform as per the discretion of the authority. In addition, his Earnest Money Deposit will stand forfeited to the Government.

h) **The Earnest Money may also be forfeited if:-**

i) If the Tenderer withdraws the Tender during the period of Tender validity. Withdrawal of e-Tender once the bid has been submitted online and after passing of end date for submission which has been accepted for further processing is not allowed. EMD will be forfeited by the Government and the bidder/contractor penalized accordingly.

ii) If the Tenderer withdraws the Tender within the Tender validity period.

iii) In case of successful tenderer, if the Tenderer fails to execute formal agreement within the stipulated time period.

iv) During scrutiny, if it is come to the notice of tender inviting authority that the credential or any other document which were uploaded & digitally signed by the Tenderer are incorrect/ manufactured/ fabricated.

8. Constructional Labour Welfare Cess @ 1 (one) % of cost of construction will be deducted from every bill of the selected agency. Deduction of GST will be applicable as per G.O. in force.

9. If any discrepancy arises between different clauses on different notifications, the clause as stated in later notification will supersede former one in the sequences :: i) From No. 2911, ii) NIT, iii) Special terms and conditions, iv) Technical Bid, v) Financial Bid. Rates and description of items were collected as provided from PWD Schedule after consultation with the Block Development Officer, Krishnagar-I Development Block & Savapati, Panchayat Samity, Krishnagar-I Block

Development and any controversies would be solved with their advice. Any typographical mistakes, if any dictated are to be pointed out within 10(ten) days from publication for rectification, if required.

10. **SECURITY DEPOSIT :-** While making payment of any bill, 1.0% (one percent) of the gross value will be retained by the Department as Security Deposit totalling 3% (three percent) including 2% already deposited as earnest money as per existing rules. All defects arising within this period regarding construction and others will have to be rectified by the contractor in his cost perfectly matching with the original work done. No interest on Security for performance will be paid by the Department. The deposit will be released after completion of that period.

11. Date & Time Schedule :

Sl. No.	Particulars	Date & Time
1	Date of uploading of NIT Documents (online Publication Date)	16/05/2023, 18:00 hrs.
2	Documents download start date.	17/05/2023, 10:00 hrs.
3	Documents download end date.	31/05/2023, 10:00 hrs.
4	On Line Bid Submission start date.	17/05/2023, 10:00 hrs.
5	On Line Bid Submission closing date.	31/05/2023, 14:00 hrs.
6	On Line Bid opening date for Technical proposal	02.06.2023, on or after 14:00 hrs.
7	On Line Date of uploading list for Technical qualified Bidder.	To be informed after Technical Bid evaluation
8	Online date for opening of financial proposal.	To be notified latter.
9	Online date of uploading of list of bidders alongwith their rates	To be notified latter.
10	Location of Bid opening	Block Development Officer, Krishnagar-I Development Block, Krishnagar, Nadia.

12.0. Tender fees and Earnest Money Deposit (EMD)

i) **Tender Fees:-** Entire set of e- tender documents are made available free of cost through the state Government e-tender portal having URI <http://wbtenders.gov.in> and also documents are available free of cost in the office of Tender Inviting Authority.

ii) Earnest Money Deposit (EMD):

Traditional procedure of depositing EMD through off-line instruments like Bank Draft, Pay- order, Bankers Cheque etc. has been completely dispensed with for all e-tenders/e-procurements of the State Government w.e.f 1st September, 2016. Intending bidders desiring to make payment of earnest money (EMD) on-line, should beforehand read the instructions carefully, particularly in the challan generated by the system of e-tender/e-procurement, if opted for EMD payment through RTGS/NEFT.

A. Login by bidder:

a. A bidder desirous of taking part in a e-tender invited by a State Government shall login to the e-Procurement portal of the Government of West Bengal using his/her login ID and password using valid DSC.

b. He/she will select the e-tender to bid and initiate payment of pre-defined EMD for that e-tender by selecting from either of the following payments modes:

i. Net-Banking (any of the banks listed in the ICICI Bank Payment Gateway) in case of payment through ICICI Bank Payment Gateway;

ii. RTGS/NEFT in case of off-line payment through bank accounts in any Bank approved by RBI in India.

13. The Bidder, at his own responsibility and risk is encouraged to visit and examine the Site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into contract for the work as mentioned in the Notice inviting Tender before submitting the offer with full satisfaction. The cost of visiting the site shall be at the Bidder's own expense.
14. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The Block Development Officer, Krishnagar-I Development Block, Krishnagar, Nadia reserves the right to reject any or all the application for purchasing Bid documents and/or to accept or reject any or all the offer without assigning any reason whatever and is not liable for any cost that might have incurred by any Bidder at the state of Bidding.
15. The intending tenderers are required to quote and submit the rates on line only. No off line tender will be entertained.
16. In case of requirement of excess quantity / extra item of work (scheduled or non-scheduled) which is not included in the uploaded BOQ if necessary as per the site condition at the time of execution of the work will be allowed and approved by the Block Development Officer, Krishnagar-I Development Block, Krishnagar, Nadia.
17. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned before bidding.
18. Time/ Cost over – run and consequent cost escalation for any material, labour etc. will not be allowed.
19. All intending bidders are requested to be present in the chamber of the Block Development Officer, Krishnagar-I Development Block, Krishnagar, Nadia during opening of the Tender to observe the tender opening procedure and sign the attendance report of Tender Opening Register.
20. **NO CONDITIONAL / INCOMPLETE TENDER will be accepted under any circumstances.**
21. The Block Development Officer, Krishnagar-I Development Block, Krishnagar, Nadia reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
22. Canvassing in connection with the tender is strictly prohibited. At any stage during scrutiny, if it is found that the credential or any other paper which the bidder has uploaded or submitted is found incorrect/manufactured/ fabricated, that bid will be considered as non-responsive and outright rejected with forfeiture of Bid Security and action will be taken as per Rule.
23. In case if there be any objection against a Bidder regarding delay of works, non completion of works etc, or any court case against the Agency, the tender inviting authority in that case will not entertained in the tender and that application will be outrightly rejected without any prejudice in Technical Bid.
24. In case if there be any objection regarding Pre qualifying the Agency, that should be lodged to the Block Development Officer, Krishnagar-I Development Block, Krishnagar, Nadia within **2 days** from the date of publication of list of qualified Agency and beyond that time schedule no objection will be entertained.
25. Before issuance of the work order, the tender inviting authority will verify the credential & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufacture or false in that case, work order will not be issued in favour of the tenderer under any circumstances.
26. **No Sub-letting of works will be allowed.**
27. The specification for the works made of execution and measurement will be governed by the specification laid down in the Departmental schedule and relevant provision of IS code & as per base practice according to the direction of Engineer-in-charge.
28. **No price preference and other concession as per order no- 1110 F dated 10.02.2006.**
29. Conditional/Incomplete tender shall not be accepted under any circumstances.

The Tender Inviting Authority does not bind itself to accept the lowest bidder and reserves the right to accept or reject, split any / all offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at any stage of the Bidding. Tender inviting Authority also reserves right to accept/cancel/withdraw the concerned NIT in full or part due to unavoidable circumstances and no claim in this respect shall be entertained.

31. The Tender Inviting Authority reserves the right to cancel the e-N.I.T. due to unavoidable circumstance and no claim whatsoever in this respect will be entertained.
32. Even though the bidders meet all the qualifying criteria, they may be subjected to be disqualified if there are any incidences of :-
 - a) During scrutiny, if it is come to the notice to the tender inviting authority that the credential or any other papers of any bidders is incorrect/ manufactured/ fabricated.
 - b) Record of poor performance such as abandoning of the works, not properly completing the contract, inordinate delays in completion, litigation history, financial failures etc.
 - c) Participated in the previous bidding and had quoted unreasonably high / low bid prices and could not either furnish rational justification to the employer or complete the work on time.
33. There shall be no provision of Arbitration in connection with the work. Clause No. 25 of WBF No. 2911 is to be considered as deleted as per gazette notification no. 558/SPW dt. 13/12/2011.
34. The entire works for execution and measurements will be governed by the specification laid down in the Departmental Schedule/ PWD Schedule and relevant provisions of IS codes, I.E Rules & as per best practice according to the direction of Engineer-in-charge.
35. Entire tendering procedure will follow e-tendering process and all the rules and regulations pertaining to it will be binding on the tenders. No offline tenders will be entertained. The tender inviting authority reserves the right to reject any or all the tenders without assigning any reason whatsoever and to split up the work if necessary and to accept the tender in whole or in part subject to the satisfaction of the tender inviting authority.
36. All drawings, schedule etc (Tender Paper) will be supplied later in time of making agreement with Tender Inviting Authority in 2911.

37. Submission of Tenders:

Tenders are to be submitted through online to the website in two folders at a time for each work, one in Technical Proposal & the other in Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded (virus scanned copy) duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

37.1. Technical proposal:

The Technical proposal should contain scanned copies of the following in two covers (folders).

37.1.1. Statutory Cover file Containing:

- i) Prequalification Application.
- ii) Tender form no. 2911 & NIT with all agenda & corrigendum (download & upload the same Digitally Signed).
Quoting rate will only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in 2911 (ii), the tender liable to summarily rejected.

37.1.2. Non Statutory / Technical Document Cover file Containing:

- a) Valid Trade Licence.
- b) Copy of I.T. return for last financial years.
- c) Copy of PAN card.
- d) GST certificate.
- e) Professional Tax Clearance Certificate / Professional Tax (PT) deposit receipt challan (current).
- h) Documents in support of credential: Copy Payment Certificate & Completion Certificate as per NIT requirement.

Note: Failure of submission, wherever applicable, of any of the above mentioned documents will render the tender liable to be rejected for both statutory & non statutory cover.

THE ABOVE STATED NON-STATUTORY / TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents” to send the selected documents to Non-Statutory folder. Next Click the tab “Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents.

Sl No	Category Name	Sub-category Description		UP – TO – DATE documents to be uploaded (as per rules)
01	Certificates	Certificates	a)	Pre-Qualification Application.
			b)	PAN Card
			c)	Copy of I.T. return for last financial years.
			d)	GST registration Certificate.
			e)	Professional Tax Clearance Certificate (Current).
			f)	Valid Trade License.
			g)	Payment & Completion certificate and all other documents as per different clauses of the Tender document as stated.
02	Company Details	Company Details		<p>1) Trade License for Proprietorship Firm, Registered Partnership Deed, Trade License etc. for Partnership Firm, Article of Association and memorandum.</p> <p>2) Registration certificate under Company Act, if any.</p> <p>3) Incorporation Certificate, Trade License for Limited Company.</p> <p>4) Power of Attorney of the signatory of the Bid to commit the Bidder for partnership Firm / Private Limited Company.</p> <p>For Registered Engineer's / Labour Co. Operative Societies :-</p> <p>i) Valid Society Registration Certificate with bye laws, Trade License for Engineers Copt. Society issued by the Co. Operative Department.</p> <p>ii) Clearance Certificate for the current year issued by the ARCS,</p> <p>ii) Audit report and balance sheet of last year.</p> <p>iii) Resolution copy of Annual General Meeting for the current year (including decision taken regarding delegation of power to a particular member by the rest of the members of the Society to use the DSC. If there is any discrepancy, the tender will be rejected.</p>
03	Credentials	Credential	a)	Payment & Completion certificate form competent authority for execution of similar nature of work mentioning executed / final bill value of the work.
			b)	The Bidder should have credential for value not be less than 40% of the total estimated amount put to tender in a single order of similar nature of work in the last three years.
04	Financial Report	P / L & Balance Sheet		Profit & Loss Statements and Balance Sheet for the last year completed financial years.

38. Financial proposal:

The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate online through Computer in the space marked for quoting rate in the BOQ. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

BID VALIDITY:

Bids shall remain valid for a period of **12 (twelve) months** after the deadline date of opening of financial bid. Bidder shall have to extend the bid validity beyond the above stipulation, if required, on demand by Employer. In exceptional circumstances, prior to expiry of the original time limit, the Employer may request that the bidders may extend the period of validity for a specified additional period.

40. After completion of Agreement with Tender Inviting Authority, the Contractor should present at the time of officials visit and any dispute arises at site, the Contractor will responsible for that. In that case contractor may be blacklisted and the earnest money will be forfeited. In case of absence of contractor, his/her authorized representative will present at site, even at the time of execution of work. Authorisation letter should have prior approval of Tender Inviting Authority.

All literatures and correspondences in connection with the tender shall be in English. The Tender documents must be filled in English.

Acceptance of the lowest tender is not obligatory and the tendering authority reserves the right to accept or to reject any or all the tenders without showing any reasons whatsoever.

Tender Inviting Authority


Block Development Officer
Krishnagar-I Development Block
Krishnagar, Nadia

Memo.No : 661 / Kgr – I P.S.

Dated:-- 16-05-2023

Copy forwarded for information and wide circulation to:

- 1)The District Magistrate, Nadia.
- 2)The Additional District Magistrate (General), Nadia
- 3)The Sub-divisional Officer, Sadar, Krishnagar, Nadia
- 4)The Secretary, Nadia Zilla Parishad, Krishnagar, Nadia.
- 5)The Sabhapati, Krishnagar-I Panchayat Samiti, Krishnagar, Nadia.
- 6)The DPRDO, Krishnagar, Nadia.
- 7) The Karmadhyaksha, P.K.P.O.P.S.S., Krishnagar-I Panchayat Samiti.
- 8-9) The Joint B.D.O (1 & 2), Krishnagar –I Dev. Block.
- 10) The UD (PS), Krishnagar-I Panchayat Samiti with request to distribute one copy of NIT to each office.
- 11)The Cashier, Krishnagar-I Panchayat Samity.
- 12) Office Notice Board for display.


Block Development Officer
Krishnagar-I Development Block
Krishnagar, Nadia

PRE QUALIFICATION APPLICATION

To
The Executive Officer,
Krishnagar-I Panchayat Samity,
Krishnagar, Nadia.

Ref : Tender no.

Sl. No.

Dear Sir,

Having examined the statutory, Non statutory & all NIT documents and fully acquainted with the specific works and the location of the sites, I/we hereby submit all the necessary information and relevant documents for evaluation.

We are interested in bidding for the work(s) given in enclosure to this letter.

We understand that,

- a) Tender inviting & Accepting Authority/Engineer-in-charge can amend the scope & value of the contract bid under this project.
- b) Tender inviting & Accepting Authority/Engineer-in-charge reserve the right to reject application without assigning any reason whatever. The sites may be changed within the District as per the circumstances.

Name of the Bidder: -----

Postal Address:

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Mobile No.: -----

E-mail address: -----

Office Address: -----

Enco: e-filling:-
Statutory Documents.
Non Statutory Documents.
Financial Documents.

Date:

Signature of applicant

AFFIVADIT-"A"

(To be furnished in Non-Judicial Stamp paper of appropriate value duly notarized)

I, the undersigned do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/ claim will be raised by the undersigned.

The undersigned also hereby certifies that neither our firm M/S-----
----- nor any of constituent partner had been debarred to participate in tender by the WRI & Dev. Department, Govt. of West Bengal during the last 5 (Five) years prior to the date of this NIT.

The undersigned would authorize and request any Bank, Person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.

The undersigned understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.

Certified that I/ we applied in the tender in the capacity of individual / as a partner of a firm. I/ we have not applied severally for the same job.

Signature of applicant

Date: