

**RURAL CONNECTIVITY TRAINING AND RESEARCH CENTRE**

PANCHAYAT & RURAL DEVELOPMENT DEPARTMENT

GOVT. OF WEST BENGAL

PLOT NO. B/4, SCHOOL AREA (PT.), KALYANI, NADIA

Phone – 9433376174, 9830474309, e-mail – [rctrc.kalyani@gmail.com](mailto:rctrc.kalyani@gmail.com)

Notice Inviting Quotation  
(2<sup>nd</sup> Call)

For

Miscellaneous Items Supply Contract-2021

At

RURAL CONNECTIVITY TRAINING AND RESEARCH CENTRE  
(RCTRC)

Plot No. B/4, School Area (Pt.), Kalyani, Nadia

Under

WEST BENGAL STATE RURAL DEVELOPMENT AGENCY  
(WBSRDA)

Under

PANCHAYAT & RURAL DEVELOPMENT DEPARTMENT  
(P&RD)  
GOVT. OF WEST BENGAL

# RURAL CONNECTIVITY TRAINING AND RESEARCH CENTRE

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GOVT. OF WEST BENGAL

PLOT NO. B/4, SCHOOL AREA (PT.), KALYANI, NADIA  
Phone – 9433376174, 9830474309, e-mail – rctrc.kalyani@gmail.com

No. 1088/RCTRC/2021

Date: 02.11.2021

## Notice Inviting Quotation (2<sup>nd</sup> Call)

The sealed quotations are invited by the Rural Connectivity Training And Research Centre (RCTRC) having its campus at Plot No. B/4, School Area (PT.), Kalyani, Nadia, RCTRC invites quotation from reputed Agencies for providing Miscellaneous Items at Rural Connectivity Training & Research Centre (RCTRC) at Kalyani, Nadia.

- 1. Name of the Work:** Supplying and fixing Miscellaneous Items at Rural Connectivity Training & Research Centre (RCTRC) at Kalyani, Nadia.
- 2. Location for work:** RCTRC Campus, Plot No. B/4, School Area (Pt), beside Binoy Bhaban, Kalyani, Nadia.
- 3. Condition of Rate Quotation:**
  - I. Latest return of Income Tax
  - II. PAN Card.
  - III. P. Tax Clearance Certificate.
  - IV. Valid Trade License.
  - V. Credential Certificate for similar nature of service for at least 2 years under Government or Semi-Government Institute/Organization.
- 4. Earnest Money: Rs. 5500.00/- (Rupees Five Thousand Five Hundred only)** The amount should be deposited at State Bank of India in the Account No. 919010041875812, IFSC Code. UTIB0000669 in favour of WBSRDA A/C RCTRC, Kalyani.

SL.No.	Particulars	Date&Time
1.	Date and time for publish of Quotation (Online)	02.11.2021 after 15.00 hours
2.	Quotation submission start date (Offline)	03.11.2021 after 16.00 hours
3.	Quotation submission end date (Offline)	16.11.2021 upto 15.00 hours
4.	Date of opening for Technical Bid (Offline)	17.11.2021 after 13.00 hours
5.	Date of opening for Financial Bid (Offline)	To be Notified letter.

Authority reserves the right to accept or reject any quotation without assigning any reason thereof.

  
**Manager (Training)**  
**RCTRC Kalyani, Nadia &**  
**Executive Engineer**  
**WBSRDA, Nadia Division**

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No. 1088/1(9)/RCTRC/2021

Date: 02.11.2021

Copy forwarded for kind information and necessary action to:

- 1) The Additional Secy. to the Govt. of West Bengal & ACEO, WBSRDA, Kolkata-700106.
- 2) Sri A.K. Mandal, Chief Engineer, P&RD Dept., WBSRDA Ko1-700106
- 3) The Superintending Engineer & SQC, WBSRDA, Kolkata-700106
- 4) The Director, RCTRC & Superintending Engineer, WBSRDA (HQ).
- 5) The Executive Officer, Nadia Zilla Parishad
- 6) The Additional Executive Officer, Nadia Zilla Parishad
- 7) The Financial Controller, WBSRDA, Kolkata-700106
- 8) The Finance Officer, WBSRDA, Nadia Division
- 9) The District Information Analyst, Nadia Zilla Parishad.

  
Manager (Training)  
RCTRC Kalyani, Nadia &  
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## **e-Procurement Notice**

The Manager (Training), Rural Connectivity Training and Research Centre, Kalyani, Nadia, on behalf of West Bengal State Rural Development Agency invites the Consolidated Rate Quotations in Office for Miscellaneous Items supply work at Rural Connectivity Training Research Centre (RCTRC) building at Kalyani, beside Binoy Bhaban, Nadia, from the eligible agencies.

**Availability of Quotation Documents and Mode of Submission:** The Quotation document is available in the website of Nadia Zilla Parishad and Notice Board. It should be submitted Offline at the office of RCTRC. The bidders are required to submit (a)(i) original documents such as Quotation Security, Cost of Quotation document (exempted) and Affidavit regarding correctness of information furnished with Quotation document to The Manager (Training), RCTRC, Kalyani, Nadia, B/4 School Area (PT), PIN – 741235, on a date as specified in Section I, either by registered post or by hand, failing which the Quotations shall be declared non-responsive.

**Last Date/Time for receipt of Quotations through Offline:** 16.11.2021 (dd/mm/yyyy) up to 15:00 Hours (time).

  
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## Standard Bidding Document

1. The Manager (Training), Rural Connectivity Training and Research Centre (RCTRC), Kalyani, Nadia on behalf of West Bengal State Rural Development Agency (WBSRDA) invites the item rate Quotations, Office for supplying Miscellaneous Items at Rural Connectivity Training Research Centre (RCTRC) building at Kalyani beside Binoy Bhaban, Nadia, and for construction of roads under Bangalar Gram Sadak Yojana (BGSY) from the eligible and approved agencies.
2. Date of release of Invitation for Quotations through offline: 02.11.2021(dd/mm/yyyy).
3. Cost of Quotation Form: Nil
4. Cost of Quotation Security should be deposited at State Bank of India A/C No. 919010041875812 in favour of: " WBSRDA A/C RCTRC, Kalyani", IFSC No. UTIB0000669 through RTGS/NEFT/CBS System only. The package number and UTR number should be clearly mentioned on the deposit challan. Payment made otherwise will be rejected.
5. Last Date/ Time for receipt of Quotations through offline: 16.11.2021(dd/mm/yyyy) up-to 15: 00 Hours (time)
6. The site for the work is available.
7. Only Offline submission of Quotations is permitted, therefore; Quotations must be submitted Offline at the office of RCTRC. The technical qualification part of the Quotations will be opened Offline at 13:00 Hours (time) on 17.11.2021(date) by the authorized officers. If the office happens to be closed on the date of opening of the Quotations as specified, the Quotations will be opened Offline on the next working day at the same time.
8. The Quotations for the work shall remain valid for acceptance for a period not less than ninety days after the Opening of Financial Bid.
9. Though the lowest overall quoted rate will be the criteria for selection, but the acceptance of the lowest Quotation is not obligatory to the undersigned. If the lowest Quotation, in the opening, of the undersigned does not appear to be satisfactory, the undersigned reserves the right of holding fresh Quotation, and so on.
10. The agreement is valid for only one (1) year from the date of award of the work.
11. The Successful bidder in no case will enjoy the right to subcontract during the period of contract for lyr.
12. The undersigned reserves the right to reject any or all of the Quotations without assigning any reason what so ever.
13. Other details can be seen in the quotation documents. The Employer shall not be held liable for any delays due to system failure beyond its control.

  
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## Annexure -I : Performa of Rate Quotation.

Sl No.	Description	Unit	Quantity	Rate
1	<b>Table (Plastic):</b> - Plastic 4-Seater Restaurant Table, Shape of Table: - Rectangular, Seating Capacity: - 4 Material of top: - Moulded Plastic Material of under structure: - plastic Material of top finish: - Melamine Polish Length of table $\pm 10$ mm (Diameter in case of Round): - 1800 mm, Depth of table $\pm 10$ mm: - 800 mm	nos	3	
2	<b>Chair( Plastic):</b> - Plastic chair Plastic Moulded Chair With arms Without Cushion SINGLE PIECE PLASTIC MOULDED,TYPE OF CHAIR :- SINGLE PIECE PLASTIC MOULDED, Seat cushion:-Without, Back Cushion:- Without, Plastic Material:- POLYPROPELENE ARMS With arms, Seat Width in mm (+/- 5 mm):- 570,Seat Depth in mm (+/- 5 mm):- 560, Chair Height in mm (+/- 10 mm):- 825,Thickness of Polyurethane Foam Used in Seat in mm (+/- 2 mm):- No Cushion Density of PU Foam in KG per CuM :-No Cushion, GSM/Thickness of Fabric (Gram per Sq Meter):- N.A, Thickness of Polyurethane Foam Used in Backrest in mm (+/- 2 mm) :-No cushion, Support / Under Structure Sigle Moulded Piece :-No Support Structure, Support Structure Finishing Sigle Moulded Piece:- No Support Structure	nos	16	
3	<b>Almirah (Steel):</b> - INTERIO STEEL ALMIRAH 1800 mm 4 SHELVES, Material M S Sheet conforming to Quality Grade D of IS:513/2008 with amend. no. 1 (Not as per IS 3312)Material of Almirah Doors:- M S Sheet, Sheet Thickness of Locker:- N.A, Length of Glass Sheet $\pm 10$ (mm):- N.A, Width of Glass Sheet $\pm 10$ (mm):- N.A Sheet Thickness of door in mm:- 0.7 mm minimum (Not asper IS per 3312)Sheet Thickness of sides, back , Top and Bottom:- 0.7 mm minimum (Not as per IS 3312),Sheet Thickness of Shelves :-0.8 mm Sheet Thickness of Pedestal in mm:- NA, Material of Lock :-Brass and steel finish, Material of Keys :-steel, Conformity to Indian Standard:- IS:3312 latest No, No of shelves (Nos) :-4,Type of Shelves :- Adjustable, Locker Provided:- No, Locking System with the locker:- NA, Number of Doors (Nos):- 2,Door Stiffener up to full door height Provided with the almirah doors :-Yes, Number of Hinges with each door (Nos) - No, hinges if having sliding door with top hanging arrangement 3,Number of Glass Sheet fixed in each Almirah door (Nos):- N.A, Construction:- Knocked Down To Be Assembled At Consignee Site By The Seller, Lock:- Three Way bolting device controlled by lock, Height (Without Pedestal) (in mm) (+/- 10 mm) :-1800,Width in mm ( $\pm 7$ mm) :-910 millimetre, Depth in mm ( $\pm 5$ mm) :-455 millimetre, Inside Height of Locker in mm ( $\pm 5$ mm) :-N.A, Inside Width of Locker in mm ( $\pm 5$ mm):- N.A, Inside Depth of Locker in mm ( $\pm 5$ mm) :-N.A, Width of Stiffener in mm ( $\pm 5$ mm):- N.A, Thickness of MS Sheet of Stiffener (in mm) :-N.A Stiffened Pedestal height in mm ( $\pm 2$ mm) :-NA, Pedestal Width in mm ( $\pm 2$ mm) :-NA, Finish :-powder coated	nos	12	
4	<b>Hand Grippd Digital Weighing Scale ( capacity 1000 kg )</b> :-BALANCE OF QUALITY-- Electronic Weighing Scale brand with load capacity of 1000 kg,Type of Electronic Weighing Machine Hanging/ Crane Scale,Rated Load/ Capacity(kg) :-1000 kg,Resolution(gms) :-200 mg,Class type :-Class-III,Display:- led,Number of Display :-single,Speed of measurement :-5 secondInternal calibration:-No,Tare provision :-Manual,Connectivity to Computer :-No,Number of RS232 ports :-NA,Power Requirement :-mains operated battery operated,Power Supply :-Single Phase,Battery Backup :- Yes,Backup time(hour) :-15,Battery type :-rechargeable,Type of Sensing Element :-Load Cell,Warranty in Years :-1,Conformity to Indian Standard, IS:9281-3 (1981) part I,II, III & Part IV (latest):- Yes,BIS Marked :-No,CE Certified :-No,Pan/ Platform Shape :-rectangular,Pan/ Platform Size :-NA for Hanging Scale	nos	3	

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5	<p><b>Temperature &amp; Humidity Meter:</b> -Application To Measure the amount of humidity and water vapour in the atmosphere, Type:- Grade A (Normal Use), Conformity to Indian Standard :- Generally conforming to IS: 5725 latest, Range -10 to 55o C, Body Colour yellow, Net Weight :-220 gram, Overall Dimension (WxDxH) (mm x mmxmm) :-150X100X50, Construction :-Thermometer dimension Material Marking and Packing etc are generally confirming to IS : 5793, Salient Features :-Portable Plastic Body, Warranty on Equipment:- 12 month, Calibration Certificate provided :-Yes, ACCESSORIES :- Operational Manual, Caring Case, Calibration Certificate issuing authority:- NABL / ILAC approved agency, Type of lab which carried out Test of Complete Product to prove the conformity of product as per specification :- NABL accredited lab, Test Report Number and Date :-12345, Name and address of the Lab where Test conducted :-Faridabad, ACCESSORIES :- Operational Manual, Caring Case, Body Colour :-yellow, Net Weight :-220 gram, Overall Dimension (WxDxH) (mm x mmxmm) :-150X100X50.</p>	nos	3	
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Signature of Agency

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## **UNDERTAKING & ACCEPTANCE LETTER BY THE AGENCY**

I/We have carefully gone through the various terms and conditions listed in the Quotation comprising (Technical & Financial Bid) for providing Miscellaneous Items at RCTRC -Centre Name. I/We agree to all these conditions and offer to provide Miscellaneous Items at RCTRC. I/We are making this offer after carefully reading the conditions and understanding the same without any kind of pressure or influence from any source whatsoever. I/We have inspected the institute premises (RCTRC) and have acquainted ourselves with the tasks required to be carried out, before making this offer. I/We hereby sign this undertaking in token of our acceptance of various conditions listed above.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Mob: \_\_\_\_\_

Email ID: \_\_\_\_\_

**Signature of Agency**